

Proposed structure for quarterly review meeting of vacuum committee meeting.

PURPOSE

To review implementation of safe vacuum- Assisted birth.

- Monitor performance
- Identify challenge
- Share best practice
- Develop action plans for continuous quality improvement

PARTICIPANTS

- Hospital management team representative
- Obstetricians/Medical Doctors/ Midwives specialist /Midwives
- Quality improvement team representative
- VAB facility focal person
- Head of OBGY Department
- Training partners and implementing partner (where applicable)
- Regional and District reproductive child health coordinators
- Community Health workers coordinator (When community engagement is discussed)

MEETING AGENDA

1. Opening session

- Welcome remarks
- Introduction of participants
- Review and approval of agenda

2. Review of previous action points

- Progress on agreed action plan
- Outstanding issues

3. Performance review

- Number of vacuum assisted birth
- Success rate
- Failed VAB and reason
- Pop off reason
- Maternal and Neonatal outcome
- C/S avoided
- Facility comparison

4. Review and learning session

- Presentation of successful cases.
- Review of challenging cases
- Discussion of learned lesson
- Clearly identification of opportunity for improvement

5. Limitation/ Challenges and root cause analysis.

- Discussions
- Skill gaps
- Documentation quality
- Community misconception
- Referral challenges

6. Community engagement update

- CHW activities conducted
- Community feed back
- Misconception identified
- Awareness campaigns implemented

7. Best practice sharing

8. SMART Action planning development

- Activity
- Responsible person
- Time line
- Expected outcome
- Implementation status